



Terms and Conditions of ACTTAA Workshops

Workshops are open to financial members and non-members of ACTTAA.

Booking a Workshop

To book a workshop complete a Workshop Enrolment form, which is available on the website and at general meetings.

Places are secured for a workshop when a completed enrolment form is received by the Workshop Coordinator and the Treasurer has confirmed full payment.

You may lodge an expression of interest by completing an enrolment form and paying a \$50.00 non-refundable deposit.

Final Payment

Final Payment for a workshop must be received by the Treasurer two weeks before the date of the workshop.

PLEASE NOTE: *If full payment has not been received two weeks before the workshop, you will lose your place to someone else on the waiting list and forfeit your deposit.*

No Refunds

No refunds will be offered. If you are not able to attend a workshop for any reason, you may allocate your position to a replacement. However you must work out your own financial arrangements and notify the Workshop Coordinator of the change.

About Workshops

Workshops are open to beginners and advanced participants unless otherwise stated.

Workshops are held between 10am and 4pm at various locations.

Make sure you have the correct venue address and a list of requirements for the workshop and bring all necessary equipment for the workshop.

You should bring your own lunch and a mug. Morning and afternoon tea are provided free of charge.

Please ensure you arrive 15 minutes before the start of the workshop and if possible assist with cleaning-up at the end of the workshop.

If a workshop is cancelled at the discretion of the Committee, a full refund will be given.