



Workshop/ Play Day Form

Workshops and Play Days are open to members of ACTTAA and non-members.

Name	Telephone	Email

Workshop/ Play Day fees

Workshop fees will be as specified. There may also be a mandatory materials fee requested by the tutor. An equipment/materials requirement list will be sent to you if needed. Payment is essential two weeks prior to the workshop date to confirm your place. There are no refunds if you cannot attend the workshop, however you can arrange for someone else to take your place.

Workshop/Play Day venue

The venue will be announced for each workshop as appropriate.

Time of workshops/ play days

10.00 am – 4.00 pm (unless otherwise advised). (BYO lunch, tea and coffee supplied)

Your emergency contact

Name	Telephone	Relationship to you

Workshop/Play Day co-ordinator

Sue Chapman; ph. 62559868 or susan.chapman.cc@gmail.com

Name of Workshop/Play Day	Date	Cost

I have read and accept the [Workshop Terms and Conditions](#)

Methods of payment

Administrative use only		
Date of payment:	Date of receipt:	Receipt number:
Payment method: <input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Direct Deposit		

Once you have chosen your method of payment please ensure this form is sent/given to the ACTTAA Workshop Co-ordinator at the address below or at the monthly meeting when you make your payment.

Direct deposit either through a Commonwealth Bank branch, or online directly from your account.

BSB: 062908 **Account number:** 907330

Please make sure you include your name and reason for payment on the transaction.

Cash or cheque paid to Treasurer at monthly meeting

Cheque send to ACTTAA Treasurer at PO Box 116 Curtin ACT 2605.

*Please make cheques payable to **ACT Textile Arts Association***